

Beechwood Apartments
 7872 Ogden Avenue
 Norfolk, VA 23505
 (757) 489-2572 phone (757) 489-1935 fax



TENANT SELECTION CRITERIA

The Selection Criteria listed below explains **Beechwood Apartments'** policies regarding standards that must be met in order to reside in our community. Standards such as these are appreciated by our current residents since they have met the same standards when they applied. It is our intent to offer our residents the best possible community and living environment. **Beechwood Apartments** adheres to all Federal, State, and Local Fair Housing Laws which forbid discrimination against any person because of race, religion, age, sex, national origin, familial status, or handicap. If you have any questions regarding our selection criteria, please ask the Property Manager. Our goal is to serve your housing needs to the best of our ability. The following are requirements that a person or family must meet in order to reside at **Beechwood Apartments**:

- A. Risk Assessment:
 - 1. Core Logic/Safe Rent is the resident screening company utilized by **Beechwood Apartments**. They use a statistical scoring model to determine your risk threshold as a resident. The scoring model is set up to accept no applications with a score less than what is set for the property.
 - 2. Applications wherein no credit history or a credit history less than three years of age is found will be subject to a security deposit equal to one month's rent.

- B. Present and Past Rental History: Pre-applications may be denied for any one (1) of the following:
 - 1. One history of having "skipped" or having been evicted from previous housing.
 - 2. Any repeated late payments within a twelve (12) month period.
 - 3. A landlord rental reference wherein any previous management has verified that the applicant was destructive to the apartment or surrounding public areas.

- C. Current Income: Any pre-applicant may be denied if their gross monthly income, less any garnishments or other deductions, does not meet or exceed two times (2X) the monthly rent of the unit selected.

OCCUPANCY REQUIREMENTS

Occupants per bedroom (not per unit):

A maximum of two Residents, and/or one or more authorized Occupant(s) listed on the Lease Agreement, are permitted to reside in a bedroom, provided that the total number of persons residing in the bedroom complies with local building code requirements. The current Virginia building code requires that every bedroom occupied by more than one person shall contain at least 50 square feet of floor area for each person. For purposes of this policy, the term "Resident" shall mean any person age 18 or over who is required to be listed as a Resident on the Lease Agreement and an "Occupant" shall mean any person under age 18 required to be listed on the Lease Agreement. This occupancy policy should not be used to discriminate against families with children, or to ask invasive questions of any applicant.

- 1. All applicants must be at least eighteen (18) years of age.
- 2. All applicants must have satisfactory credit, rental history, and references as outlined above.
- 3. All applicants must meet or exceed the income eligibility requirements outlined above and stated below.

<u>Type</u>	<u>Rent</u>	<u>Minimum Monthly Income Required</u>	<u>Minimum Annual Income Required</u>
1 BR	\$770.00	\$1,540.00	\$18,480.00
2 BR HC	\$890.00	\$1,780.00	\$21,360.00
2 BR	\$895.00	\$1,790.00	\$21,480.00
3 BR	\$1,075.00	\$2,150.00	\$25,800.00
3 HC	\$1,065.00	\$2,130.00	\$25,560.00

- 4. Application Fee: \$35.00 per person
- 5. Deposit: \$450.00 (Due at lease signing) or up to 2 months rent
- 6. Reservation Fee: \$100.00 to reserve an apartment and is applied to prorated move in rent.
- 7. Pet Policy: Beechwood Apartments does not allow pets on the property.
- 8. Utilities: Residents are responsible for electricity, water and sewage. Management pays for sanitation.
- 9. Renter's Insurance: Proof of Renter's Insurance required before move-in. Minimum liability coverage of \$100,000.
- 10. Drug Free Housing: Beechwood Apartments has a ZERO TOLERANCE policy regarding use, distribution and cultivation or manufacturing of any illegal drugs and requires all residents to sign a Drug Free Housing Addendum.

PICTURE ID SOCIAL SECURITY CARD 3 MONTHS OF PAYSTUBS/ 3 LES'S

MEREDITH MANAGEMENT COMPANY prohibits discrimination based on race, color, religion, age, sex, national origin, familial status, or handicap.

Beechwood Terrace Apartments

7872 Ogden Avenue
Norfolk, VA 23505
(757) 489-2572 phone (757) 489-1935 fax



Equal Housing
Opportunity

TENANT SELECTION CRITERIA

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- A. Risk Assessment:
 - 1. Core Logic/Safe Rent is the resident screening company utilized by **Beechwood Terrace Apartments**. They use a statistical scoring model to determine your risk threshold as a resident. The scoring model is set up to accept no applications with a score less than what is set for the property.
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<u>Type</u>	<u>Rent</u>	<u>Minimum Monthly Income Required</u>	<u>Minimum Annual Income Required</u>
1 BR	\$695.00	\$1,390.00	\$16,680.00
1 BR-Loft	\$715.00	\$1,430.00	\$17,160.00
2 BR-Small	\$850.00	\$1,700.00	\$20,400.00
2 BR-Large	\$895.00	\$1,790.00	\$21,480.00
2 LVL Apt.	\$870.00	\$1,740.00	\$20,880.00

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PICTURE ID SOCIAL SECURITY CARD 3 MONTHS OF PAYSTUBS/ 3 LES'S

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**MEREDITH MANAGEMENT
RENTAL APPLICATION**

We must have the following for each person to process an application:

- * \$35.00 money order per adult applicant
- * Driver's License or Identification Card
- * Three full months worth of paystubs/LES
- * Social Security Card or Military ID

APPLICANT INFORMATION

Names of all adults who will occupy apartment (roommates must fill out separate applications):

1. _____
 (Last) (First) (M.I.) (Sex) (DOB) (SSN)

 (Email Address) (Home Phone #) (Work Phone #) (Cell Phone #)

2. _____
 (Last) (First) (M.I.) (Sex) (DOB) (SSN)

 (Email Address) (Home Phone #) (Work Phone #) (Cell Phone #)

Names of all children who will occupy apartment:

1. _____
 (Last) (First) (M.I.) (Sex) (DOB) (SSN)

2. _____
 (Last) (First) (M.I.) (Sex) (DOB) (SSN)

CURRENT ADDRESS

 (Community/Landlord) (Street Address & Apt #) (City, State, & Zip) (Landlord's Phone #)
 Do You: Own ___ Rent ___ Military Housing ___ Live with Relatives ___ Other _____
 (Dates of Residency)
 Are you currently on a Lease? Yes ___ No ___ Expiration Date: _____ Rent Amount: _____

 (Community/Landlord) (Street Address & Apt #) (City, State, & Zip) (Landlord's Phone #)
 Do You: Own ___ Rent ___ Military Housing ___ Live with Relatives ___ Other _____
 (Dates of Residency)
 Are you currently on a Lease? Yes ___ No ___ Expiration Date: _____ Rent Amount: _____

PRIOR RENTAL REFERENCE INFORMATION

 (Street Address & Apt #) (City) (St) (Zip)

 (Community/Landlord) (Landlord's Phone #) (Dates of Residency) (Rent Amount)

 (Street Address & Apt #) (City) (St) (Zip)

 (Community/Landlord) (Landlord's Phone #) (Dates of Residency) (Rent Amount)

EMPLOYMENT AND INCOME INFORMATION

 (Employer Name) (Street Address) (City, State, & Zip) (Phone #)

 (Job Title) (Length of Employment) (Name of Supervisor) (Monthly Gross Salary)
 Other Income: (Pension, Alimony, Child Support, Social Security) _____

 (Employer Name) (Street Address) (City, State, & Zip) (Phone #)

 (Job Title) (Length of Employment) (Name of Supervisor) (Monthly Gross Salary)
 Other Income: (Pension, Alimony, Child Support, Social Security) _____

AUTO INFORMATION

Auto #1: _____
 (Year) (Make) (Model) (License Plate #) (State Issued)

Auto #2: _____ (Year) _____ (Make) _____ (Model) _____ (License Plate #) _____ (State Issued)

BANK INFORMATION

Name of Bank: _____ Address: _____ State: _____
Checking Account #: _____ Interest Bearing? Y__ N__
Savings Account #: _____ Interest Bearing? Y__ N__
Other Assets: (CDS, Money Markets, Etc.) _____ Interest Bearing? Y__ N__

Name of Bank: _____ Address: _____ State: _____
Checking Account #: _____ Interest Bearing? Y__ N__
Savings Account #: _____ Interest Bearing? Y__ N__
Other Assets: (CDS, Money Markets, Etc.) _____ Interest Bearing? Y__ N__

EMERGENCY CONTACT (two per applicant, not living at same address)

(Last) (First) (M.I.) (Relationship)

(Street Address) (City, State, & Zip) (Phone #)

(Last) (First) (M.I.) (Relationship)

(Street Address) (City, State, & Zip) (Phone #)

APPLICANT INFORMATION

	Applicant 1.	Applicant 2.
1. Do you have any pets?	Yes____ No____	Yes____ No____
2. Will anyone other than the persons listed reside with you?	Yes____ No____	Yes____ No____
3. Are there any money judgments pending against you?	Yes____ No____	Yes____ No____
4. Have you ever been evicted?	Yes____ No____	Yes____ No____
5. Have you ever declared bankruptcy?	Yes____ No____	Yes____ No____
6. Are you in need of any special accommodations?	Yes____ No____	Yes____ No____

If you answered yes to any of the above please explain: _____

By signing below, I represent that the above statements are true and complete and authorize verification of the information and references given. Any willfully false information or misrepresentation is cause for application not to be approved.

_____ (Printed Name)	_____ (Signature)	_____ (Date)
_____ (Printed Name)	_____ (Signature)	_____ (Date)

APARTMENT RESERVATION DECLARATION (Please read carefully before signing)

I hereby make reservation for a _____ bedroom apartment at the following address: _____

for occupancy on _____. A reservation fee of \$_____ is made for holding the apartment; the reservation fee will be applied to the pro-rated rent on the apartment upon signing a lease. Applicant has the option to cancel application within 72 hours of signing application. Otherwise, if applicant does not take possession of a unit, reservation fee will be forfeited. If the Lessor is not able to deliver possession of the apartment within five (5) days of the commencement date above, I may cancel and terminate the lease, and the reservation fee will be refunded within forty-five (45) business days.

A NON-REFUNDABLE application fee of \$35.00 (\$35.00 RPP) per applicant is payable when application is made and applicant(s) authorizes the verification of the above information as well as a credit report to be processed through CoreLogic/Safe Rent. The applicant(s) hereby waives any claim for damages by reason of non-acceptance of this application, which Meredith Management may disapprove without stating any reason whatsoever for doing so. Such disapproval shall not be any reflection upon the applicant. Receipt is hereby acknowledged for a non-refundable fee in the amount of \$35.00 (\$35.00 RPP) per applicant.

_____ (Printed Name)	_____ (Signature)	_____ (Date)
_____ (Printed Name)	_____ (Signature)	_____ (Date)